

# Conferences & Events



# /// a beautiful Grade I listed building in the heart of historic Plymouth ///

Devonport Guildhall offers a unique setting for your event or private function, with a bespoke, personal service tailored to your requirements. We have a range of meeting spaces available to hire depending on the event you are looking to host.

Our dedicated events team will work closely with you and will be on hand to assist with planning every aspect of your event, ensuring it is a success.

Booking an event with us also means you can take full advantage of our on-site and award-winning artisan bakery - Column Bakehouse - which offers a wide variety of handmade, locally sourced breakfast, snack and lunch options.



## Main Hall

The largest of our rooms for hire, the Main Hall is perfect for conferences, exhibitions, networking events and much more.

Located on the first floor with direct access from the front steps, it is also served by lift access at the rear and offers free WIFI and a fully integrated BOSE sound system.

AV facilities available on request.



## Mayor's Parlour

A popular choice for meetings, presentations, networking events and as break out space for large functions.

The Mayor's Parlour is on the first floor, served by lift access, and offers integrated AV facilities and free WIFI.

Smaller than the Main Hall but still spacious, the Parlour is perfect for more intimate events.



## Meeting Room

Located on the ground floor, the Meeting Room is a small, more formal setting, with free WIFI and AV facilities available on request.



## The Cells

A quirky and unique space for smaller meetings and ideal as breakout space for larger events, the cells are an atmospheric reminder of the building's rich heritage.

"Really helpful staff prior to and on the evening of the event, really nice food and a very nice warm ambience. We will definitely be using this venue again."

*Karl Friedrich, Hoare Lea LLP*

| Room            | Area (m <sup>2</sup> ) | Duration of Hire (ex VAT) |          |        | Suggested Layout options/capacity |         |         | Facilities Available |           |      |          |            |                 |
|-----------------|------------------------|---------------------------|----------|--------|-----------------------------------|---------|---------|----------------------|-----------|------|----------|------------|-----------------|
|                 |                        | Half Day                  | Full Day | Hour   | Boardroom                         | Theatre | Cabaret | Projector and Screen | Flipchart | WIFI | House PA | Microphone | Disabled Access |
| Main Hall       | 213                    | £220                      | £385     | £60.50 | 30                                | 200     | 88      | ✓                    | ✓         | ✓    | ✓        | ✓          | ✓               |
| Mayor's Parlour | 75                     | £154                      | £275     | £38.50 | 20                                | 70      | 24      | ✓                    | ✓         | ✓    | ✓        |            | ✓               |
| Meeting Room    | 26                     | £66                       | £88      | £22    | 12                                | n/a     | n/a     | ✓                    | ✓         | ✓    |          |            | ✓               |
| Cells           | 51                     | £55                       | £110     | £18    | 8                                 | 12      | n/a     | ✓                    | ✓         | ✓    |          |            | ✓               |

Please ask for weekend, evening and charity rates.

We can also offer full technical support. Please contact us to discuss your requirements. Call 01752 395028 or visit [www.devonportguildhall.org](http://www.devonportguildhall.org)

You can also email us at [guildhall@realideas.org](mailto:guildhall@realideas.org)



## Catering packages

With our in-house artisan bakery, Column Bakehouse, we can offer fresh, hand-made catering packages to suit your requirements, from light refreshments to buffet lunches and afternoon tea.

Lunch buffet prices start from just £5.00\* per head, and include a variety of sandwich fillings with our award-winning bread, fresh salads, canapés and tasty dessert options. We can cater for large functions as well as small ones, so please talk to us about the kind of buffet or catering package that you are looking for.

*\*All prices are excluding VAT*

---

## What our customers say

“From start to finish the customer service was excellent and communication was great. The food was delicious and the staff were very attentive.”

*Michelle Smith, Babcock*

“The staff were extremely accommodating, very attentive and provided an excellent service.”

*Debbie Russell, Devon and Cornwall Housing*

“The Mayor’s Parlour itself was a beautiful room, it was light and spacious and provided enough room for us to work but also to break out and relax to enjoy our refreshments and lunch, which was superb! The events team couldn’t have been more helpful, we can’t recommend Devonport Guildhall highly enough and will certainly be returning.”

*Elizabeth Bramwell, Safeguard Engineering Limited*

“The food has always been delicious and homemade, and both savoury and sweet items are of the same high standard.”

*Lesley Shorrocks, Federation of Small Businesses*

“Staff are always attentive and helpful. The refreshments were also of the highest quality and the quantities were ideal. The venue itself is very impressive and attendees were always impressed with the architecture, decoration and furnishings.”

*Paul Davies, Plymouth Fairness Commission*

---

Call **01752 395028** or visit  
**[www.devonportguildhall.org](http://www.devonportguildhall.org)**  
to arrange a viewing



**Devonport  
Guildhall**